

DOWNTOWN COMMITTEE

June 9, 2025

The June 9, 2025 Downtown Committee meeting was called to order at 6:30 p.m. in Council Chambers by Tom Karcher, Chairperson. Downtown Committee members present were Tom Karcher, Marc Mays, Scott Moore, Zach Morral, Nicole Morris, Kate Niederkohr, and Graham Treadway.

Others present included: Kyle McColly, Mayor; and Sarah Bennett, Clerk.

The minutes of the May 12, 2025 Downtown Committee meeting, having been mailed to each Downtown Committee member, were approved as received.

Downtown Committee members reviewed a recommendation from Mr. Ethan Korte, Administrative Assistant, regarding the possibility of changing the one-year term of a food truck license, as contained in Section 727.01 Licensed Required, of Chapter 727 Mobile Food Vendor License, and instead make the license obtained valid for a specific calendar year. Several options were discussed including prorating the license fees and shifting the calendar year (for instance to be in effect from May 1 to April 30 of the following year). Downtown Committee members agreed to research the matter further and look at various options.

Downtown Committee members reviewed draft language prepared by Mr. Ben Buckland, Law Director, for the use of public sidewalks and other rights-of-way. The possibility of permits being issued each calendar year and being valid from January 1 to December 31, instead of April 1 to November 1, was suggested. The possibility of eliminating the suggested set time of 8:00 a.m. to 11:00 p.m. for commercial use being permitted everyday was also suggested. Adding a fee exemption for 1st Thursday non-food vendors to use the public sidewalks or right-of-ways while still requiring permission from the business(es) these vendors are located in front of was discussed.

A motion was made by Mr. Mays, seconded by Mr. Korte, to recommend to City Council to approve the language regarding permits for use of public sidewalks or right-of-ways for commercial purposes with the suggested changes as outlined in the previous paragraph. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

It was noted that the barricades to close the downtown alley located between 116 and 120 North Sandusky Avenue have been installed. Mr. Morral indicated that the furniture for the alley has been ordered and the Young Professionals will be reimbursing the City for this purchase. Mr. Morral stated that 300' of Edison lights have been ordered and Harris Electric is expected to install the lighting either next week or the following week. Mr. Morral will be checking with Rall Supply to see if they will donate the anchor bolts to install the lighting. Mr. Morral also noted that Mr. Mike Hill, owner of 120 North Sandusky Avenue, is willing to cover the cost of the electric for the lights, provided that the lights are on a timer. It was noted that the timer will be contained in a locked box.

Mr. Mays reported that the rest of the Upper Sandusky Schools flags will be delivered soon. Mr. Mays thanked the Younger Young Professionals for their donation towards the purchase of these flags, and Kimmel Corporation for covering the remaining cost of the flags.

Mr. Karcher noted that there were some issues with communication regarding the closure of the 100 block of North Sandusky Avenue as part of the Wyandot County Chamber of Commerce's 1st Thursday event held June 5, 2025 and the placement of food trucks in this block which is not permitted pursuant to Exhibit B as attached to Ordinance No. 233-13, and the businesses located within this block not being notified ahead of time of the street closure and individuals having to move their vehicles. Mr. Karcher noted that other mobile vendors were set up in this block selling merchandise as part of the event and the City has no regulations for non-food vendors. The possibility of exempting fees for non-food vendors participating in the 1st Thursday events was discussed, however it was noted that those vendors should obtain permission from the business(es) they will be located in front of for the events. Mayor McColly indicated that he will discuss this situation with Mrs. Brittney Walton, Wyandot County Chamber of Commerce Director.

There being no further business, the Chairperson declared the meeting adjourned.

Sarah J. Bennett, Clerk

Tom Karcher, Chairperson